

Enclosed Space Entry Checklist (Shipboard Use)

Vessel Name: _____

IMO Number: _____

Date: _____

Location of Enclosed Space: _____

Person in Charge (Master/Chief Officer): _____

1. Pre-Entry Procedures

- Valid Permit-to-Work issued.
- Risk Assessment completed.
- Rescue plan prepared.
- Space ventilated (min 30 minutes).
- Communication system established.

2. Atmosphere Testing (Fill readings below):

Test Item | Required Value | Actual Reading | Pass/Fail

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Oxygen (O2) | 19.5% - 23.5% | _____ |

Flammable Gases | < 10% LEL | _____ |

Toxic Gases (CO) | < 25 ppm | _____ |

Toxic Gases (H2S) | < 10 ppm | _____ |

- Continuous monitoring arranged.

3. Personal Protective Equipment (PPE)

- SCBA ready.
- Protective clothing and gloves worn.
- Safety harness/lifeline attached.

4. During Entry

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- Attendant stationed.
- Regular atmosphere monitoring.
- Communication maintained.
- Occupancy time respected.

5. Emergency Preparedness

- Rescue equipment in place.
- First Aid kit ready.
- Alarm system operational.

6. After Exit

- Atmosphere re-tested.
- Personnel accounted for.
- Permit closed.
- Incident report filed (if needed).

Signatures (Fill below)

Entry Supervisor: _____

Standby Person: _____

Master/Chief Officer: _____

Important Notice

No person shall enter an enclosed space without a permit, PPE, ventilation, gas testing, standby personnel, and a valid rescue plan.